The PRO is a tool created to allow Providers/Practice Admins to view the status of the survey questionnaires that have been sent to the patients, review the survey answers, and update the patient contact information if necessary.

To access the PRO dashboard, you will use the same login credentials that you use to log in the PRIME Registry dashboard.

To access the PRO,

a. Select PRO from the left navigation bar.
b. This will open the PRO in a new URL and window.

You will have access to following 3 menus through the left navigation bar:

1. My Account
2. My Home Page
3. Patient Browser

Note:
By default, My Home page is displayed.

- Pie chart for Questionnaire Status
- Patients with questionnaires expiring within 14 days

**Questionnaire Status Pie Chart:**
This pie chart displays the status percentage of both the forms in 3 different categories – Not Started, In Progress and Completed.
If you hover your mouse over a specific pie section, it will display the number of forms which make up the percentage.

The user may click on any pie section to navigate to a table showing the list of patients and their progress on the survey for that section. To remove the filter, you can click on the “X” next to the filter field.

You can update a patient’s email by clicking on the patient name link in the table. The patient will be sent an email alerting them to the change.

1.1. Patient Browser

This menu lists all the Patients along with:

- Questionnaire status – Is the average of the active questionnaires
- Questionnaire Expiration - Is the earliest expiration date between the 2 forms
- Email details – You can update the email details of the patient any given point

To expand the patient details, click on the + sign next to it.

This will display the completion status of the patient survey. Clicking on the survey bar will display the answers the patient provided to the survey questions. (The answers may not be edited.)
IMPORTANT NOTES

1. Even if the Patient has responded to only one question from the Questionnaire,
   • The status changes from ‘Not Started’ to ‘In Progress’
   • Since it is real time, it becomes available to you for review
2. A form once submitted, cannot be edited by the patient.
3. The print and the download icons are displayed even if just 1 question has been answered
4. A Practice Admin can view patient details of all the Providers
5. A Provider can view only their own patient details.